



2020-2021 School Year Transportation Claims Reimbursement Guidance

Transportation claim presentation and reimbursement for the first semester are complicated due to the Coronavirus Relief Fund (CRF) distribution made to relieve school districts of added pupil transportation costs attributed to COVID-19. Districts presented a projected need to the Office of Budget and Program Planning (OBPP) broken down into the amount needed for on-schedule (State and County portions) and over-schedule. All of the funds were distributed to districts either directly from the OBPP, or indirectly from OBPP to the county, then to the district. Many districts returned transportation funds to OBPP as the actual route setup and implementation frequently varied from the planning basis.

OBPP will provide to OPI a spreadsheet showing the amount awarded, the amount returned, and the amount spent for the on-schedule components of transportation. One page of this spreadsheet is attached to illustrate, but OBPP has not received input from all school districts. School districts should process claims for all routes run including any routes added specifically due to COVID-19. Since the districts retained the portion of the CRF funds intended to support the additional OPI and County reimbursements attributable to COVID-19, the OPI will process all claims but will then make a payment adjustment to deduct the CRF funds actually spent for the OPI portion of the added costs. The OPI will publish the intended adjustments as soon as possible so districts can bring any discrepancies to the OPI's attention. Counties should also approve all routes run and likewise deduct the portion of the CRF funds actually spent by the district before making final payment.

TR6 Bus Route Reimbursement Claims:

School districts will receive state and county transportation reimbursement on the basis of actual days for **all** routes operated for transporting eligible riders from home to school. (20-10-145, MCA)

If school districts experienced unplanned school closures anytime within the semester, districts may **not** claim days for reimbursement during the closure period. The flexibility that was provided to school districts allowing all days, including days during the closure of schools to be claimed and reimbursed, expired upon the ending date of SY2020.

School districts that contract with a contractor, and experienced school closures, terms and negotiations of the contract must remain between the board of trustees and the contractor. OPI will not provide information or guidance of contracts.

TR5 Individual Contract Reimbursement Claims:

Individual transportation contract claims will be reimbursed for each day of school attendance for the student and for actual miles transported.

If school districts have already submitted TR5 and TR6 reimbursement claims and have overstated days for reimbursement, your claims must be un-submitted and revised. Please contact Donell Rosenthal at drosenthal@mt.gov or call (406) 444-3024 and voicemails will be checked often.

Once transportation reimbursement claims have been revised and re-submitted, a revised copy of the claims must be signed by the board chair and sent to the county superintendent for approval.



County	School Name	Transport Awarded	Transport Paid	FINAL County On Schedule - Received	FINAL County On Schedule - Spent	FINAL County On Schedule - Returned	FINAL State On Schedule - Received	FINAL State On Schedule - Spent	FINAL State On Schedule - Returned	FINAL Local Over Schedule - Received	FINAL Local over Schedule - Spent	FINAL Local Over Schedule - Returned
Lincoln	Fortine Elem			-	-	-	-	-	-	-	-	-
Beaverhead	Grant Elem			-	-	-	-	-	-	-	-	-
Valley	Lustre Elem											
Big Horn	Pryor Elem			-	-	-	-	-	-	-	-	-
Jefferson	Basin Elem											
Valley	Opheim K-12			-	-	-	-	-	-	-	-	-
Big Horn	Plenty Coups H S			-	-	-	-	-	-	-	-	-
Cascade	Ulm Elem											
Park	Shields Valley H S	6,881.00	6,881.00	544.00	544.00	-	544.00	544.00	-	6,337.00	6,337.00	
Hill	Box Elder H S			-	-	-	-	-	-	-	-	-
Park	Shields Valley Elem	15,836.00	15,836.00	1,270.00	1,270.00	-	1,270.00	1,270.00	-	14,566.00	14,566.00	-
Hill	Box Elder Elem											
Park	Pine Creek Elem			-	-	-	-	-	-	-	-	-
Garfield	Sand Springs Elem			-	-	-	-	-	-	-	-	-
Prairie	Terry K-12	59,326.00	59,326.00	18,186.00	18,186.00	-	18,186.00	18,186.00	-	-	-	-
Flathead	Kila Elem											
Hill	Gildford Colony Elem			-	-	-	-	-	-	-	-	-
Pondera	Conrad H S			-	-	-	-	-	-	-	-	-
Glacier	Browning H S			-	-	-	-	-	-	-	-	-
Glacier	Browning Elem			-	-	-	-	-	-	-	-	-
Ravalli	Victor K-12			-	-	-	-	-	-	-	-	-
Pondera	Heart Butte K-12			-	-	-	-	-	-	-	-	-
Ravalli	Stevensville Elem	5,311.35	5,311.35	913.00	73.54	535.57	913.00	73.54	535.57	2,627.89	220.61	1,495.59
Pondera	Conrad Elem											
Ravalli	Stevensville H S	3,540.89	3,540.89	1,369.49	110.30	803.34	1,369.49	110.30	803.00	3,941.86	330.91	2,243.42
Park	Park H S	29,400.00	29,400.00	-	-	-	-	-	-	29,400.00	3,971.09	25,428.91
Madison	Sheridan Elem			-	-	-	-	-	-	-	-	-
Madison	Sheridan H S			-	-	-	-	-	-	-	-	-
Park	Livingston Elem	65,433.00	65,433.00	-	-	-	-	-	-	65,433.00	8,838.87	56,594.13
Hill	Rocky Boy Elem	16,471.26	16,471.26	16,471.25	-	16,471.25	16,471.26	-	16,471.26	-	-	-
Hill	Rocky Boy H S	4,117.81	4,117.81	4,117.81	-	4,117.81	4,117.81	-	4,117.81	-	-	-
Park	Arrowhead Elem			-	-	-	-	-	-	-	-	-
Missoula	Missoula Elem	324,092.00	324,092.00	15,430.00	10,359.17	5,071.03	15,430.00	10,359.17	5,071.03	145,048.00	97,378.65	47,668.95
Mineral	St Regis K-12	11,257.33	11,257.33	3,438.30	3,438.30	-	3,438.30	3,438.30	-	7,819.03	5,791.41	2,027.62
Missoula	Missoula H S	175,907.54	175,907.54	143.05	1,374.83	12,930.50	143.05	1,374.83	12,930.50	295,481.00	28,397.61	267,083.73
Roosevelt	Froid H S			-	-	-	-	-	-	-	-	-
Roosevelt	Froid Elem			-	-	-	-	-	-	-	-	-
Blaine	Hays-Lodge Pole K-12			-	-	-	-	-	-	-	-	-
Blaine	Chinook H S			-	-	-	-	-	-	-	-	-
Blaine	Chinook Elem			-	-	-	-	-	-	-	-	-
Flathead	Whitefish Elem	40,890.00	40,890.00									
Flathead	Whitefish H S			30,890.00	30,890.00	-	30,890.00	30,890.00	-	10,000.00	10,000.00	
Ravalli	Florence-Carlton K-12 Schls			-	-	-	-	-	-	-	-	-
Fergus	Fergus H S	3,000.00	3,000.00	-	-	-	-	-	-	3,000.00	3,000.00	-
Fergus	Lewistown Elem	7,000.00	7,000.00							7,000.00	7,000.00	-
Fallon	Plevna K-12			-	-	-	-	-	-	-	-	-
Yellowstone	Billings H S	5,096.00	5,096.00	506.00	506.00	-	506.00	506.00	-	4,590.00	4,590.00	-
Yellowstone	Billings Elem	12,219.00	12,219.00	1,209.00	1,209.00	-	1,209.00	1,209.00	-	11,010.00	11,010.00	-
Cascade	Vaughn Elem			-	-	-	-	-	-	-	-	-
Lower River	South Stacey Elem			-	-	-	-	-	-	-	-	-
Beaverhead	Beaverhead County H S			-	-	-	-	-	-	-	-	-
Blaine	Harlem H S			-	-	-	-	-	-	-	-	-
Blaine	Harlem Elem			-	-	-	-	-	-	-	-	-
Ravalli	Corvallis K-12			-	-	-	-	-	-	-	-	-
Cascade	Centerville Elem			-	-	-	-	-	-	-	-	-
Cascade	Centerville H S			-	-	-	-	-	-	-	-	-
Roosevelt	Poplar Elem			-	-	-	-	-	-	-	-	-
Roosevelt	Poplar H S			-	-	-	-	-	-	-	-	-
Yellowstone	Elder Grove Elem			-	-	-	-	-	-	-	-	-
Sanders	Dixon Elem			-	-	-	-	-	-	-	-	-
Ravalli	Lone Rock Elem	7,283.00	7,283.00							7,283.00	5,976.00	1,307.00
Rosebud	Colstrip Elem			-	-	-	-	-	-	-	-	-
Rosebud	Colstrip H S			-	-	-	-	-	-	-	-	-
Madison	Harrison K-12			-	-	-	-	-	-	-	-	-